

Inviting Proposals for empanelment of Training Providers with NHFDC to conduct the skill training of Persons with Disabilities/Divyangjan under CSR

National Handicapped Finance and Development Corporation (NHFDC)- A CPSE functioning under the aegis of Department of Empowerment of Persons with Disabilities (Divyangjan), Ministry of Social Justice and Empowerment, Govt. of India invites applications from Government and Private reputed Training Providers for empanelment to conduct the **short terms skill training programme** for Persons with Disabilities (Divyangjan) under CSR on PAN India basis with emphasis in aspirational districts of India.

2. The Government/Private reputed training Providers fulfilling following eligibility criteria may submit their complete proposals with necessary supporting documents indicating the list & address of existing training centres and capacity of each centre to accommodate the proposed skill training to NHFDC for empanelment to conduct the skill training of PwDs(Divyangjan) on or before 20-6-2023 in the prescribed format enclosed at **Annexure-A**:

- i) The Training Providers should have been active and operational in the field of Skill Development Training for atleast last 3 years. **A performance report in this regard may be attached.**
- ii) The Training Provider should be a legal entity in India for more than three years before in the form of Registered Company/Private Limited Company/Public Limited Company/Registered Society/Trust/Association. Copy of certificate of incorporation/registration should be attached.
- iii) The Training Provider should have experience for conducting the short term Skill Training for Persons with Disabilities under the Skill Development programme of any organisation of State Government/Central Government.
- iv) The Training Providers should have disabled friendly well equipped training centres/Smart Centres as per SSC norms and proof of the same may be attached.
- v) The Training Providers should have a total turnover of Rs.50 lakhs or more in the past three consecutive years.
- vi) The Training Provider should not have been blacklisted/debarred by any State Government/Central Government/PSUs or any Govt. organisation. Declaration in this regard may be attached
- vii) The Training Provides should have a valid PAN & GST registration. Copy of duly certified PAN Card & GST registration may be attached.
- viii) The Training Providers to submit copy of audited financials for the last three years alongwith Certificate for Turnover of the organization issued by Chartered Accountant.
- ix) Application received for empanelment for conducting skill training shall be scrutinized as per the parameters indicated in Marks Matrix (Annexure – B). Only those training providers will be considered for empanelment for conducting skill training , who obtains minimum 50 marks (out of 100) in Marks Matrix.

Mere fulfilling the eligibility criteria will not empower the Training Partner to get skill training. NHFDC reserves its right not to empanel/sanction any training to any training partner or reduce/cancel empanelment / sanctioned training without assigning any reason thereof.

Applications complete in every respect should reach **NHFDC, Unit No-11-12, DLF Prime Tower, F-79-80, Okhla Phase-1, New Delhi-110 020** on or before **20-6-2023**. Late receipt applications will not be entertained.

National Handicapped Finance and Development Corporation

(Department of Empowerment of Persons with Disabilities(Divyangjan), Ministry of Social Justice & Empowerment, Government of India)

Unit No-11-12, DLF Prime Tower, F-79-80, Okhla Phase-1, New Delhi-110 020

Format - Empanelment of Training Providers and to submit proposal towards Skill & Entrepreneurial Development for Persons with Disabilities (Divyangjan)

1. Details of Training Provider

A) Details of Organization/Institution	
Name of Organization/Institution:	
Address of Registered Office/Head Office:	
Phone/Mobile No.:	
Website:	
Email:	
B) Details of Authorized Representative /Project Coordinator	
Name:	
Designation:	
Phone/Mobile No.:	
Email:	

2. a) Details of Legal Constitution of the Training Provider :

Status/Constitution of the firm:	Tick whichever is Applicable:
1. Central Govt. Department	
2. State Govt. Department	
3. Autonomous Body	
4. PSU of Central/State Govt	
5. NI/CRC/DDRC of Department of Empowerment of PwDs	
6. Registered Society	
7. Registered Trust	
8. Company Registered under the Companies Act 1956/2013 (As a Not-For-Profit Company):	
9. Company Registered under the Companies Act 1956/2013 (Under any Provision of the Act other than mentioned at '8' above):	

b) Registration Details of the Organisation:

Registration Number:	
Date of Registration (DD/MM/YYYY):	
PAN:	
TAN:	
GST No.	
* Please attach copy of certified copies of above documents	

c) Infrastructure Details of the Organisation:

1) Land and Building:	
2) No. of rooms available for training: a) Own Building Details b) Rented/Lease building (Attach rent/lease Agreement) c) Measurement (size) of the premises	
3) Internet/Network Details:	
4) List of Equipment Available:	
5) Software/Technology Details:	
6) Whether the Training Provider is having disabled friendly well equipped training centres/Smart Centres as per SSC norms, and proof of the same may be attached.	
7) Training Centre	
8) ToT certified Trainer details (with qualification, regular/ part-time/visiting)	
9) Bio Metric attendance & CCTV (two ways)	

[Use Separate sheet for providing complete information on above mentioned points]

3) Details of Skill Training for PwDs undertaken in past :

a)	Training imparted in the last three Years for PwDs(Divyangjan) with employment details (wage/self) :					
	S.No	Financial Year	Nos of Training Prog.	PwD trainees	Employment %age (Wage/Self)	
			Nos	Nos	Wage	Self
	i)					
	ii)					
	iii)					
		Total				

b)	Category wise Break-up of persons with disability trained in last 3 Years :				
	F.Y.	OH	HH	VH	MR
c)	Skill Training of PwDs(Divyangjan) undertaken in <u>aspirational districts</u> (as per Niti Ayog) in India, location wise.				
d)	<p>Experience for conducting the short term Skill Training for Persons with Disabilities under the Skill Development programme of any organisation of State Government/ Central Government.</p> <p>* A performance report may also be attached.</p>				

[Use Separate sheet for providing complete information on above mentioned points]

4) **Financials/legal:**

a)	The Training Providers should have a total turnover of Rs.50 lakhs or more in the past three consecutive years.	S.No.	F.Y.	Turnover (Rs.in Lakhs)
b)	The Training Provider should not have been blacklisted/debarred by any State Government/Central Government/PSUs or any Govt. organisation.	Declaration in this regard may be attached		
c)	Audited financials for the last three years alongwith Certificate for Turnover of the organization issued by Chartered Accountant (2020-21, 2021-22, 2022-23)	Attached/ Not attached		
d)	Sources of funding of Skill Training conducted for PwDs (Name of funding agencies e.g. Central/State Ministries, PSUs and CSR Partners)			

[Use Separate sheet for providing complete information on above mentioned points]

e)	Your Organisation's bank details ;	
i)	Account No.	
ii)	Type of Account (Current/Saving)	
iii)	Name and Branch of Bank	
iv)	IFSC Code	
v)	MICR Code	

** Please attach NEFT mandate form duly certified by your organization and bank as per Enclosure-II attached.*

5) Details for proposed Skill training of PwDs(Divyangjan) :

a)	Methodology of mobilization of the candidates.	
b)	Methodology of Selection of candidates	
c)	Total number of training centers PAN India & Locations	
d)	Target shall be achieved towards skill training of PwDs on PAN India basis with emphasis in aspirational districts of India.	Furnish information as per Enclosure-I

DECLARATION

I hereby declare that the information provided in this proposal is true to the best of my knowledge. If any information provided above is found to be false, NHFDC reserves the right to reject the proposals as well as to initiate suitable action under law.

It is also certified that this organization is not blacklisted by any Department of the Govt. of India or any State Govt. for receiving financial assistance for any other purpose.

Place :

Date :

Signature of CEO/Head of
Training Provider

(Name in Block Letters)
Designation with Official Seal

NATIONAL ELECTRONIC FUNDS TRANSFER (NEFT) – MANDATE FORM

1. Name of the Organisation :

2. Address of the Organisation :

3. Bank Name :

4. Bank Branch Address :

5. Account Type (Current/Saving) :

6. Account No. :

7. IFS Code :

8. Name of the contact person :

9. Contact Number :

10. E-Mail Id :

Name & Signature
(Account holder/Authorized Signatory)

Name & Signature
(Branch Manager/Authorized Signatory of the Bank)

Details of Target for Skill Training of Persons with Disabilities (Divyangjan) under CSR

1. Name of Training Provider with address

S.No.	State	District	Nos of Disabled friendly Skill Training Centres /Smart Centres as per SSC norms	Nos of qualified Trainers as per SSC norms	Proposed PwD trainees	Nos of proposed PwD Trainees from Aspirational District	Job Role	Duration as per QP	Course fee	Total Course Fee	Submission of beneficiary list by Date	Training commencement by Date	Training completed by Date	Expected wage employment %age	Expected Self employment %age
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16

Date :
Place :

Signature of CEO/Head of Training Institute

(Name in Block Letters)

Designation with Official Seal

MARKS MATRIX
(For Skill Training Proposals from Training Providers)

S.No.	Parameters		Max Marks
1.	Intake Capacity based on capability to run/Parallel batches at a Time - 30 PwDs in a batch		15 Marks
	Batches capacity (per batch 2 marks)	MM 10	Supporting Documents required: Number of Classrooms, labs and Job Role Specific Trainers/ equipment/ validation certificate.
	Additional marks if centre validated/accredited through PMKVY/SMART/SCPwD	05	
2.	Average Annual Turnover for the Last Three Financial Years		15 Marks
	Less than Rs. 50 lakh	00	Supporting Documents required: Audited Report of Last 3 Years
	Rs.50 lakh to Rs. 75 lakh	10	
Above Rs. 75 lakh	05		
3.	Experience in skill training of PwDs with work orders/ target allocation		15 Marks
	2-3 years	05	Supporting Documents required: Work Order/ Target Allocation/ Affiliations/ Corresponding Receipt in Balance Sheet in case of fee-based training.
	Above 3 & upto 7 years	10	
More than 7 years	15		
4.	Skill Training imparted to PwDs in Last Three Financial Years		30 Marks
	100 to 200	10	Supporting Documents required
	200 to 500	20	
500 and above	30		
5.	Average % of PwDs Placed in the Last Three Financial Years		15 Marks
	Less than 30%	00	Supporting documents: List of trained PwDs placed in last 3 years, their contact number and employer details.
	30% to 40%	05	
	40% to 50%	10	
50% to 70%	15		
6.	MoUs with Employers and Placement agencies		05 Marks
	If no valid MoU	00	Supporting documents: Copies of valid MOUs
	Upto 03 valid MoU	03	
04 and above (per MoU 1 mark)	05		
7.	Job Outreach activities such as Camps/Job Fairs/Industry visits/ Training Centre visit by the Industry etc. during last two years.		05 Marks
	If not conducted any of the activities	00	Supporting documents: Photographs/ Pamphlets/ Advertisements related to activities or certificate from Industry partners.
	Upto 03 activities	03	
04 and above (per activity 1 mark)	05		
	Total Marks		100 Marks
NOTE: For Govt. Organizations: Parameter 02 is not mandatory			