

**Minute of the Pre-Bid meeting held on 29.05.2023 for organisation of Divya Kala Mela" at Gramin Haat, Indore from 17<sup>th</sup> to 23<sup>rd</sup> June, 2023**

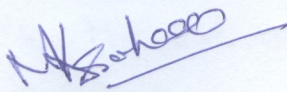
With reference to the Bid No. GeM/2023/B/3480281 dated: 23.05.2023 published on GeM portal for inviting tender for Engagement of Programme by Implementing Agency (PIA) to Conceptualize, Design, Plan, Coordinate, Manage, Execute the 07 days "Divya Kala Mela" of Dept. of Empowerment of Persons with Disabilities (DEPwD), Ministry of Social Justice & Empowerment, Government of India at Gramin Haat, Indore from 17<sup>th</sup> to 23<sup>rd</sup> June, 2023.


As per the above mentioned bid details, the pre-bid meeting held on 29.05.2023 chaired by HoD (Project-III) in presence of HoD (P&A), Chief Manager (F), Chief Manager (P&A) & Chief Manager (S&P) and the following Bidders/agencies (attendance Sheet enclosed):

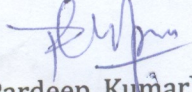
1. Graphisads, New Delhi
2. AUM Event, Ahmedabad, Gujarat
3. Concept Communication, New Delhi
4. Expression 360, New Delhi

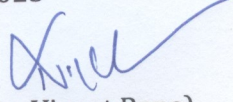
The following points have been discussed in the meeting:

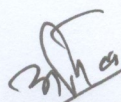
1. The optimum utilisation of space of the venue selected for Divya Kala Mela at Gramin Haat, Indore, so as Stage with sitting arrangement of 250 persons, VIP Lounge etc. can be made in addition to 75 stalls and 15 food stalls.
2. Presentation of technical bid must have the layout of 75 stalls and 15 food stalls with Stage with sitting arrangement of 250 persons, VIP Lounge etc. with 3-D drawings should substantiate a complete understanding of the event, its profile, requirements, execution, strategy, imperatives **for ensuring optimum utilisation of space of the venue selected for Divya Kala Mela at Gramin Haat, Indore.**
3. The PIA shall make arrangement for parking space for vehicles inside the venue or near the venue of Divya Kala Mela at Gramin Haat, Indore to avoid any inconvenience to visitors.
4. All bidders physically not present or outside Delhi may participate through on-line for their presentation on 05.06.2023 from 1100 Hrs. onwards for proposed concept and design development as mentioned in the technical bid. The on-line link will be shared through e-mail mentioned in their technical bid.
5. The exhibition layout including toilets shall be such that every position is accessible to PwDs.

  
(M.K. Sahoo)  
Chief Manager (S&P)  
29.05.2023

  
(RP Dubey)  
Chief Manager (P&A)  
29.05.2023

  
(Pardeep Kumar)  
Chief Manager (F)  
29.05.2023

  
(Dr. Vineet Rana)  
General Manager (P&A)  
29.05.2023

  
(Anil Kumar)  
General Manager (Project-III)  
29.05.2023



**ATTENDANCE SHEET OF BIDDERS PARTICIPATED FOR PRE-BID  
MEETING ON DATED: 29.05.2023 FOR BID  
NO.GEM/2023/B/3480281 DATED:23.05.2023  
FOR DIVYA KALA MELA, INDORE, MADHYA PRADESH**

Sl. No.	Description of Bidder/Agencies	Name	Mobile No.	Signature
1.	GRAPHIS ADS.LTD	VIJAY THAKUR.	9560459424	
2.	Concept communication	Aquif Ahmed	9015611205	
3.	AUM Events Ahmedabad/Bharat Khandaliya	Bharat Khandaliya	9824017247	online attend
4.	Gujrat			
5.	Expression 360	Naveen Chaudhary.	9273000072	
6.				
7.				
8.				
9.				
10.				

1. Sh. Anil Kumar, GM, NHFDC 29/5/2023
2. Sh. Vineet Rana, GM, NHFDC 29/5/2023
3. Sh. R.P. Dubey, CM, NHFDC 29/5/2023
4. Sh. M.K. Sahoo, CM, NHFDC 29/5/2023
5. Sh. Pradeep Kumar, CM, NHFDC 29/5/2023