

Tender Notice for study on socio-economic impact of NHFDC schemes

National Handicapped Finance and Development Corporation (NHFDC) invites sealed tender from specialized agencies such as Organizations/Limited Company under administrative control of Govt./Corporation/Co-operative Society/Govt. owned/Quasi Govt./PSU owned by Govt. of India or established Universities for Carrying out study on socio-economic impact of NHFDC schemes, in different States of the country. The complete detail of tender is enclosed.

Interested Parties having relevant work experience may submit quotations/details by 27th November, 2020 to National Handicapped Finance & Development Corporation, DPT-11 & 12, Ground Floor, DLF Prime Tower, F- 79 & 80, Okhla Phase-1, New Delhi-110 020.

NATIONAL HANDICAPPED FINANCE AND DEVELOPMENT CORPORATION
(A Government of India Undertaking under Department of Empowerment of Persons with Disabilities (Divyangjan), Ministry of Social Justice and Empowerment)
DPT-11 & 12, Ground Floor, DLF Prime Tower, F- 79 & 80, Okhla Phase-1,
New Delhi-110 020 Ph.: (011)-45803730, 45088638
Website : www.nhfdc.nic.in E-mail : nhfdc97@gmail.com

Engagement of Government/Semi Government or their sponsored agencies for Carrying out study on socio-economic impact of National Handicapped Finance And Development Corporation (NHFDc) schemes, a Public Sector Undertaking under Department of Empowerment of Persons with Disabilities (Divyangjan), Ministry of Social Justice and Empowerment, Government of India.

National Handicapped Finance and Development Corporation (NHFDc) was set up by the Ministry of Social Justice & Empowerment, Government of India on 24th January 1997. The company is registered under Section 25 of the Companies Act, 1956 as a Company not for profit Company. It is wholly owned by Government of India and has an authorized share capital of Rs. 499.5 crore (Rupees Four Hundred Ninety Nine Crore and Fifty Lakh only).

2. The detailed information is available on the website of NHFDc i.e., www.nhfdc.nic.in

NHFDc intends to assess the “**socio-economic impact of NHFDc schemes**” for PwDs and its implementation throughout the country. It is proposed to conduct the said impact assessment through specialized Agencies / Organizations under administrative control of Government (Central or State) or sponsored by Government (Central or State)/ CPSUs / Central Universities/deemed Universities duly approved by UGC/AICTE or equivalent. The agency will be required to carry out the study on socio-economic impact of NHFDc schemes, in different states of the country.

3. NHFDc will provide the beneficiaries data to agency. The selected agency will suggest the design, sample and survey formats & procedures etc as per the standard practices to bring out the socio-economic impact of NHFDc schemes on the PwDs. The state wise details of % of actual coverage of PwDs population by NHFDc is enclosed at Annexure-I. The broad objectives of the proposed study may be defined as under:

- i. To assess the Socio-Economic benefits derived by the PwD beneficiary from the NHFDc schemes.
- ii. To assess the relevance and effectiveness of the schemes of NHFDc in addressing the needs of PwD beneficiaries.
- iii. To ascertain whether the implementation of NHFDc schemes have resulted in self-employment and generation of additional income.
- iv. To assess the level of co-ordination / co-operation / guidance received by the PwD beneficiaries from the implementing agencies, and such other aspects.
- v. Suggestions/ improvements for better implementation of the schemes.
- vi. Model & suggestions to enhance the coverage of PwDs by NHFDc in loan schemes.
- vii. To bring out the success stories and role models, if any, from the field inspections for the inspiration of others.
- viii. Develop an intricate and comprehensive monitoring system for NHFDc on a triangular model i.e. NHFDc to channeling agency to beneficiary and back to NHFDc.

4. Scope of work :

The Scope of work shall be based on our objective & intention to carry out the study for monitoring and evaluating the impact of NHFDC schemes on beneficiaries. The Scope of work of the proposed study on NHFDC schemes is envisaged as under:

A. The Project:

- i) Analysis of the present scheme, its relevancy and effectiveness in addressing need of PwDs. Study of process of sanction & Disbursements, Recovery of loans etc. And how these activities could be further fine-tuned to ensure better service to PwDs?
- ii) If the finance extended for projects are adequate for practical implementation of projects.
- iii) Sustainability of the projects over a period of time.
- iv) If implementation of NHFDC schemes has resulted in :
 - a) Self –employment/engagement of PwDs.
 - b) Additional employment, If any generated for PwDs/Others.
- v) Utilization of Loan: if the entire/part of the loan amount has been utilized for the purpose for which loan was disbursed.
- vi) Hedging against uncertainties affecting the project/business.

B. Credibility:

- i) Image of implementing Agencies in the eyes of PwDs.
- ii) The level of co-ordination, co-operation and guidance received by PwD from the State Channelizing Agencies implementing the Project.

C. Loaning Process:

- i) Application form : Availability of loan application form. If contents of the form are easily understood by PwDs.
- ii) Level Scrutiny by SCA, documentation of reasons for recommendation/rejection of the project by SCA, level of scrutiny at NHFDC level.
- iii) Assessment of lead –time: The time gap between release of funds from NHFDC to State Channelizing Agencies and its further disbursement to ultimate beneficiary. Suggestions for reduction the lead time.
- iv) Study of documentation insisted upon by State Channelizing Agencies and NHFDC. Is there scope for simplification of documentary formalities?

D. Socio-Economic Aspects:

- i) Noticeable changes in the status of the PwD within his/her family and the society at large.
- ii) Confidence factor of the PwDs in meeting future eventualities.
- iii) Quantum of additional income generated out of the project.
- iv) No. Of dependents & how many of these (dependents) get formal education (schooling/college/vocational study/drop outs). In case of dropouts, reasons for the same.
- v) If the activity pursued results in sufficient earnings/returns (after accounting for repayment of dues) to take care of the household burden of financial need.
- vi) Bias (gender wise) toward any particular sector and reasons there for.

E. Constraints:

- i) On the part of PwD in locating, carrying on of business at a suitable place/space. And if the same has affected the viability of the project.
- ii) Difficulties (if any), in implementation of scheme/grounding of projects. Possible change (if any) needed in the present scheme.
- iii) Difficulties if any faced by PwDs in process of loan sanction & disbursement (pre & post sanction and disbursements)

F. Sample Size : The selected sample should represent the geographical spread, gender representation, various disability, sectoral lending by NHFDC etc.

G. Supporting Guidelines for Evaluation Study

- i. **Period of Loan sanction to be included in the study:** 2014-15 to 2019-20 (6 years)
- ii. **Estimated number of PwDs to be covered:** 80000 (approx)
- iii. **Number of States:** 30 [with PwDs ranging from 01 to 30000 in a state in the above time period of 6 years]. These 30 States are the following:-

Andhra Pradesh, Assam, Bihar, Chandigarh, Chattisgarh, Delhi, Goa, Gujarat, haryana, Himachal pradesh, Jammu & Kashmir, Jharkhand, Karnataka, Kerala, Laksadweep, Madhya Pradesh, Manipur, Maharashtra, Meghalaya, Mizoram, Orissa, Pondicherry, Punjab, rajasthan, Sikkim, Tamil Nadu, telangana, Uttar Pradesh, Uttarakhand and West Bengal.

H. Data to be obtained through

- **Primary Data:** through field inspection of beneficiaries with structured format. The sample size need to be determined based on statistical prudence and should not be less than 3% (i.e., 1800-2000 PwD beneficiaries. Sample to be evenly spread to cover all the regions viz., East, West, North and South and NER]
- **Secondary Data:** through interaction (visit/video conference and data over emails etc.) with the implementing agencies' offices, reputed NGOs and Organisations working for the welfare activities of PwDs [To cover atleast 70% of the states out of the total spread]
- **Other sources:** From overall business/social scenario and relevant field studies.

I. Aspects to be included in the report

- Government/Non Government initiatives for the development of PwDs and their synergy in NHFDC schemes
- Suggestion for improvement in NHFDC schemes
- Any new product based on PwDs benefit within the ambit of NHFDC policy
- Support available/desired from State Governments for more coverage of PwDs.

J. To assess the impact of various loan schemes by NHFDC, the Evaluating Agency will use qualitative and quantitative tools of various parameters such as relevance, effectiveness, efficiency and sustainability.

K. Duration of assignment

The study is to be completed in 16 weeks from the date of award of the work.

L. Time frame and deliverables

The bidder is expected to adhere to the timelines stipulated below. Non compliance to these time lines by the bidder would lead to liquidation/damages as stipulated in the RFP:

S.No.	Key Activities	Details	Time Line(in weeks)
1	Date of issuance of work order		T
2	Inception Report	With details of project plan, final sampling, data to be collected, resourcing and detailed budget	T+1
3	Draft Report & Presentation	First Draft of Evaluation Report	T-10
4	Final Report & Presentati	Submission of Final report	T+16

M. Payment terms

The payments to the awarded agency will be made on the basis of the following milestones:

S.No	Key Activities	Payment %
1	Inception Report with detailed Evaluation Plan(detailed strategy/plan for conducting the evaluation, field visits, and dta analysis and report submission)	20% of the contract value
2	On submission of the Draft Report & Presentation	40% of the contract value
3	On acceptance of the final Report	40% of the contract value

Interested Parties may submit their detailed information & technical bids **latest by 12.00 noon of 27th November, 2020** in separate sealed cover to be Super-scribed as "**Proposal for study on socio-economic impact of NHFDC schemes**" to :-

**The Deputy General Manager (Project),
National Handicapped Finance And Development Corporation**
DPT-11 & 12, Ground Floor, DLF Prime Tower, F- 79 & 80, Okhla Phase-1,
New Delhi-110 020

The tenders will be opened at 12.00 hrs on 3rd December, 2020 in the presence of the bidder who wish to be present on that time and date.

a) The agencies will be required to present their suggested design and methodology on the 14th December, 2020 in NHFDC at 11.00 AM onward (power point presentation) before the committee constitute by CMD, NHFDC.

Financial bids, of only those agencies, would be invited who qualify in the technical bids. 100 marks have been assigned under different items in the Technical Bid document. Minimum score 50 is required to be secured overall, for qualifying in the Financial Bidding Process.

Different Agencies may be awarded work in different Districts/States based on the financial bid.

Based on the State wise L1 quotes, the agencies would be offered the work order for study on socio-economic impact of NHFDC schemes.

5. Earnest Money Deposit (EMD)

- (i) The Bidder shall furnish, EMD of Rs.10, 000/- (Rupees Ten Thousand only) in form of Demand Drafts / FD in the Name "NHFDC " payable at Delhi. Agencies which are Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organization or the concerned Ministry or Department are exempt from furnishing the EMD amount.
- (ii) No interest shall be paid on EMD.
- (iii) EMD of Bidders not short-listed will be refunded within 30 days from the date of declaration of Short-listed Bidders.
- (iii) The EMD may be forfeited either in full or in part, at the discretion of NHFDC, on account of one or more of the following reasons:-
 - a) The Bidder withdraws their Bid during the period of Bid validity of 90 days.
 - b) Bidder does not respond to requests for clarification of their Bid.
 - c) Bidder fails to co-operate in the Bid evaluation process.

6. Performance Guarantee

- a) The selected bidder shall submit Performance Guarantee equal to 5% of the contract price with 90 days validity beyond the acceptance of the final “**Report of Study On Socio-Economic Impact Of NHFDC Schemes**” submitted by the Agency.
- b) The performance guarantee shall be valid for 90 days beyond the submission of the final Report.
- c) If the selected bidder fails to remit the performance guarantee, the EMD remitted by him will be forfeited and his bid will be held void.

7. It may please be noted that in the event of any dispute, the decision of the Chairman and Managing Director, NHFDC shall be FINAL & BINDING on all the parties. Arbitrator is to be appointed by CMD, NHFDC.

8. For settlement of any disputes only courts in Faridabad shall be jurisdiction.

9. **The interested parties may submit the information in the following format:-**

Technical Bid(To be Submitted in separate Sealed Envelope)

Sr. Nos.	Particulars	Information to be furnished	Remarks
1	<u>Detail about the Organisation</u> Name of the Organisation Address Telephone/Fax Nos. Website E-mail Address		
	Name of the Chief Executive of the Organisation		
	Date, Month & Year of Incorporation		
	Registration Detail (please attach Registration copy) ESI, EPF, Service Tax,VAT,etc.(Attach Detail)		Agencies which are registered for more than 5 years will be given preference.
	Validity of Registration upto		Accept if registration valid upto 31/3/2021. Else reject it.
	Is your Organization Exempted from IT Deduction (If Yes, Please attach a copy of exemption letter)		
	PAN/TAN Nos. (please attach Pan/Tan copy)		
	Scope of Work as per Article of Association (AOA) of the Organisation submitting the proposal		The Scope of work in AOA must include/allow for “Undertaking Assignment to Carryout Consultancy work/ Impact Evaluation/Strategic Plan, etc)”

	Authorised/Paid up share capital of the organisation (as on 31/3/2012)		
	Nature of the Organisation Organizations/Limited company under administrative control of Govt./Corporation/Co-operative Society/Govt. owned/Quasi Govt./PSU/Central University}		Reject if other than Government / Semi Government or their sponsored Agency.
	Name of the Banker with address & telephone Nos. where the organization maintains A/c		
	Type of Account with Number		

2	Profile of Core Areas of Operation of the Organisation (i) Domain skill in handling social welfare sector schemes. (If yes, provide detail in support)		If Yes, 10 marks else nil.
	(ii) Proven Experience in undertaking similar impact study for social sector firms/organizations. (If yes, provide detail in support).		If No rejected (Mandatory Criteria)
3	Detail of Staff/Employee who will be involved for the impact study have prior expertise to carry out the above assignment. Please indicate total Number of Employees	20 marks if more than 60% employees have requisite qualification & experience, 12 marks if 40-59% employees have requisite qualification & experience 10 marks if less than 40% employees have requisite experience. Only Graduates would be considered for awarding marks.	

Sr Nos	Name of Employee	Designation	Educational Qualification	Period Since Employed	Detail of prior experience (nos of projects handled, years of experience)

4	Infrastructure & Support Facilities (Whether State level subsidiaries are present)		20 marks if State/field level support available. Else Nil marks.
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5	Whether any of the Board Member or Employee has any legal/departmental proceeding pending against them in corruption/criminal charges.		Reject the proposal if Yes.
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6	Annual Value of Contract of the Organisation (Annual Value of Contract should be at least 1 crore in each of the last 3 immediately preceding financial years)	10 marks if annual value of contract is more than Rs.1.0 crore in each of last 3 immediately preceding financial years. 5 mark if Annual vale of contract if more than Rs.1.0 crore during two out of last 3 financial years & Nil if otherwise.															
	<table border="1"> <thead> <tr> <th>Sr Nos.</th> <th>Year</th> <th>Amount of Contract in Rs.</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2009-10</td> <td></td> </tr> <tr> <td>2</td> <td>2010-11</td> <td></td> </tr> <tr> <td>3</td> <td>2011-12</td> <td></td> </tr> <tr> <td>4</td> <td>2012-13(Audited or Otherwise)</td> <td></td> </tr> </tbody> </table>	Sr Nos.	Year	Amount of Contract in Rs.	1	2009-10		2	2010-11		3	2011-12		4	2012-13(Audited or Otherwise)		
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1	2009-10																
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3	2011-12																
4	2012-13(Audited or Otherwise)																
	Please enclose audited Balance sheet as proof.																

7	Detail of Financial Parameters to be culled out of the Audited Financial Statements of last 3 financial years (2017-18, 2018-19 & 2019-20)				
Sr No.	Particulars	2017-18	2018-19	2019-20	Remarks
1	Net Worth				10 marks if net worth is +ve
2	Profit/Loss				5 marks if profit earned in each of last 3 financial years, 3 marks if profit earned in 2 out of last 3 financial years & Nil if Profit in 1 out of 3 years

8	Experience by way of at least 3 similar Assignments already undertaken in the last 5 years for Govt. of India/PSUs. Detail may be provided in the following format:-				15 marks if at least 3 similar assignments undertaken & completed successfully in the past 5 years for Govt. of India/PSUs. 8 marks if 2 similar assignments under taken & completed in the last 5 years. Else Nil.				
Sr Nos	Name of the Project/Study (Starting from latest work awarded) during last 3 years	Year of Study	Period of the Study	Year of Completion	Value in Rs/Lacs	Name of Ministry/PSU/ Dept.	Short description of the Project/ Study	Whether project completed successfully	Contact details alongwith phone nos. of the Nodal Person of the agency for whom the assignment was undertaken.

Copy of work completion certificate may be provided at least in 2 cases.

9	Approach & Methodology for completing the present assignment.	
10	Time to be taken for beneficiary inspection work of NHFDC.	10 marks if schedules time period is 3 months, 5 marks if time period is 4 months. Else nil.
11	Assistance Required from NHFDC	
12	Any other item which may appropriately highlight your expertise in preparing Inspection /Evaluation of beneficiary study	

Certified that the above details are true to the best of our knowledge /Company records.

The Terms & Conditions as laid down in the Quotation Document are acceptable to the Organisation. We also accept the Arbitration by Chairman and Managing Director, NHFDC as full, final & binding in case of any dispute arising while preparing the report on beneficiary inspection work.

**Signature and seal of the
authorized signatory with date**

DISCLAIMER & DISCLOSURES

NHFDC has taken due care in the preparation of the information contained herein and believe it to be in order, neither any of its authorities nor any of their respective officers, employees give any warranty or make any representations, express or implied as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it.

The information is not intended to be exhaustive. Interested parties are required to make their own inquiries and respondents will be required to confirm in writing that they have done so and they do not rely only on the information provided by NHFDC in submitting the Tender. The information is provided on the basis that it is non – binding on NHFDC or any of their respective officers, employees.

NHFDC reserves the right not to proceed with the Contract or to change the configuration of the work, to alter the time table reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the matter further with any party expressing interest. No reimbursement of cost of any type will be paid to persons or entities expressing interest.

The State wise details of % of coverage of PwDs population by NHFDC under loan scheme:

S. No.	State/ UT	Disabled population (as per census -2011)	Beneficiaries Covered under NHFDC loan scheme	% of coverage of PwDs population by NHFDC
1	Tamil Nadu	1179963	67684	5.74
2	Maharashtra	2963392	15416	0.52
3	Haryana	546374	15005	2.75
4	Uttar Pradesh	4157514	14467	0.35
5	Andhra Pradesh	1219785	10924	0.9
6	Chhattisgarh	624937	7451	1.19
7	Gujarat	1092302	7398	0.68
8	Rajasthan	1563694	7162	0.46
9	Kerala	761843	7034	0.92
10	Puducherry	30189	4690	15.54
11	Himachal Pradesh	155316	4483	2.89
12	Madhya Pradesh	1551931	3903	0.25
13	Jammu & Kashmir	361153	3870	1.07
14	Karnataka	1324205	3366	0.25
15	Orissa	1244402	2642	0.21
16	Uttarakhand	185272	2258	1.22
17	Punjab	654063	1825	0.28
18	West Bengal	2017406	1720	0.09
19	Jharkhand	769980	1068	0.14
20	Delhi	234882	952	0.41
21	Meghalaya	44317	865	1.95
22	Tripura	64346	712	1.11
23	Sikkim	18187	597	3.28
24	Bihar	2331009	559	0.02
25	Nagaland	29631	501	1.69
26	Assam	480065	478	0.1
27	Chandigarh	14796	472	3.19
28	Mizoram	15160	179	1.18
29	Lakshadweep	1615	142	8.79
30	Manipur	54110	50	0.09
31	Goa	33012	42	0.13
32	Telangana	1046822	2	0
33	Arunachal Pradesh	26734	0	0.00
34	A&N Islands	6660	0	0.00
35	Dadra & Nagar	3294	0	0.00
36	Daman & Diu	2196	0	0.00
