

Major activities/decisions taken for the month of February, 2011.

1. MEETING OF BOARD OF DIRECTORS

A meeting of Board of Directors of the Corporation was held on 11th February, 2011 and following major decisions had been taken at the said meeting.

a) Renaming certain designations

The designation in respect of certain executive cadre posts were renamed in line with designation of similar/same rank posts in sister corporations

Also, the executive cadre posts of the corporation was brought in line with the executive cadre posts prescribed vide DPE O.M. no. 2(70)/08-DPE (WC)-GL-XVI/08 dated 26.11.2008.

b) Dearness Allowances and Food Allowances during Travel:

Dearness Allowances and food allowances to & CMD of the Corporation was revised.

c) Qualifying Period for being considered for promotion to higher level:

The Qualifying period for various posts for being considered to higher level, were approved by the Board.

d) Adoption of Guidelines of Corporate Governance

The Board of Directors of the Corporation adopted Guidelines of Corporate Governance issued by Department of Public Enterprises(DPE) vide O.M. no. 18(8)/2005-GM dated 14th May,2010.

e) Leave Travel Concession Rules, 2004 : Relaxation to Employees to travel by Air to J&K and North Eastern Region by LTC

Facility to travel by Air to J&K and North Eastern Region on LTC has been extended to employees of the Corporation as is presently allowed to Central Government employees.

f) Preventive Health Check up

Board of Directors decided to extend the facility of preventive health check up for employees of the Corporation on annual basis for employees

i) who have attended 40 Years of age

ii) who have attended 35 Years of age but not attended 40 years of age –
Once in Three years.

2. SANCTION OF LOANS

During the month of February, 2011 the corporation sanctioned loan of Rs.6.61 Crores for the benefit of 137 nos. of persons with disabilities.

3. MEETINGS/WORKSHOPS/FUNCTIONS

During the month under reference, various meetings /interactions with CEOs of State Channelising Agencies, workshops/conferences had been organised for awareness creation about NHFDC schemes/implementation thereof.

These are as under:

- i) National Conference of State Commissioners for Persons with Disabilities
CMD and Dy. General Manager of the corporation attended National conference of State Commissioners of Persons with Disabilities held on 9.2.2011 at Vigyan Bhawan, New Delhi.
- ii) Memorandum of Understanding for Financial Year 2011-12 :Negotiation Meeting

The negotiation meeting for finalising the targets of Memorandum of Understanding (MoU) for financial year 2011-12 was held on 15.2.2011.

Apart from CMD, NHFDC the meeting was attended by representative of Ministry of Social Justice & Empowerment, GOI and MoU Task Force members.

- iii) Workshop at Bangalore (Karnataka)
A workshop was conducted at Bangalore (Karnataka) on 25.2.2011. Dy. General Manager, NHFDC had participated in the said workshop and informed the participants about various schemes of the Corporation.
- iv) Workshop at Ranchi (Jharkhand)
A workshop was conducted at Ranchi (Jharkhand) on 3.2.2011. Dy. General Manager, NHFDC had participated in the said workshop and informed the participants about various schemes of the Corporation.
- v) Workshop at Chandigarh
A workshop was conducted at Chandigarh on 10.2.2011. Assistant Manager (Project), NHFDC had participated in the said workshop and informed the participants about various schemes of the Corporation.
- vi) Addressing Disabled employees of NHPC, Faridabad
On 9th Feb., 2011, General Manager, NHFDC addressed the training programme conducted by NHPC, Faridabad for its disabled employees. Dy. Manager (Project) appraised them about the schemes of the corporation for the benefit of persons with disabilities.

- vii) Meeting on 'Prime Minister Adarsh Gram Yojna' (PMAGY)
National Scheduled Castes Finance and Development Corporation had organised awareness programme on Prime Minister Adarsh Gram Yojna' (PMAGY) from 1st Feb.,2011 to 4th Feb.,2011., 10th and 11th Feb.,2011.

Asst. Manager (Project) of the Corporation (NHFDC) had attended the aforesaid programme.

- viii) Awareness Creation about NHFDC schemes : Participation in campaign organised by Public Information Bureau

a) At Rae Bareli, Uttar Pradesh from 4th -7th Feb.,2011
The Corporation participated in PIC at, Rae Bareli, Uttar Pradesh from 4th -7th Feb.,2011 organised by PIB for awareness creation about schemes for the benefit of Persons with Disabilities.

b) At Balasore, Orissa from 26th - 28th Feb.,2011
The Corporation participated in PIC at at Balasore, Orissa from 26th - 28th Feb.,2011 organised by PIB for awareness creation about schemes for the benefit of Persons with Disabilities.

c) At Thane, Maharashtra from 12th -14th Feb.,2011
The Corporation participated in PIC at Thane, Maharashtra from 12th - 14th February, 2011 organised by PIB for awareness creation about schemes for the benefit of Persons with Disabilities.

d) At Kangra, Himachal Pradesh from 11th -13th Feb.,2011
The Corporation participated in PIC at Kangra, Himachal Pradesh from 11th -13th February, 2011 organised by PIB for awareness creation about schemes for the benefit of Persons with Disabilities.

5. DEVELOPMENTAL ACTIVITIES

EDP Training for persons with disabilities

The Corporation released Rs. 1.10 lac for one EDP training programme of three months' duration for imparting training to 25 persons with disabilities on 'Swing Machine Operator course' at ATDC Ballabgarh, Faridabad (Haryana).

6. ISO SURVEILLANCE AUDIT: CHANGEOVER FROM IS/ISO 9001:2000 TO IS/ISO 9001:2008

The Quality Management System of the Corporation was subjected to Surveillance Audit by external Auditors appointed by Bureau of India Standards (BIS), Chandigarh on 22.2.2011 and the Auditor expressed satisfaction about the QMS in existence. He also has recommended for changeover of the QMS to IS/ISO 9001:2008.

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7. HRD Activities

Letters for interview for the post of Junior Assistant (Accounts) reserved for OH category have been sent.

Thanking you,

Yours faithfully,

For National Handicapped Finance and
Development Corporation

(R.K. Mishra)
Company Secretary