

File No. : NHF/2/22/CS/MA/2015

Dated : 6th August, 2020

Ms. Meena Kumari Sharma
Under Secretary
Dept. of Empowerment of Persons with Disabilities (Divyangjan),
Ministry of Social Justice & Empowerment,
Government of India,
5th Floor, "B" Wing,
Pt. Deendayal Antyodaya Bhawan,
CGO Complex, Lodhi Road,
New Delhi – 110 003

Madam,

Sub: Major activities/decisions taken during the month of July, 2020.

With reference to the above, I am directed to forward herewith the major activities of the Corporation in the prescribed format (enclosed at **Enclosure-I & II**) for the month of July, 2020, which may be considered for the monthly D.O. letter to the Cabinet Secretary.

Thanking you,

Yours faithfully,

For National Handicapped Finance and
Development Corporation

(R.K. Mishra)
Company Secretary

Encls.: As above

National Handicapped Finance and Development Corporation

Enclosure-I

1. Summary sheet of pending payments to GeM Venders:

Sl. No.	Name of PSU/ organization	Payments due to Gem Venders as on 01.07.2020 beyond 10 days of supply/ service provided (in Crore Rupees)	Reasons and steps taken
1.	National Handicapped Finance and Development Corporation (NHFDC)	Nil	Not applicable.

2. Summary sheet of pending payments to Micro, Small & Medium Enterprises (MSMEs):

Sl. No.	Name of PSU/ organization	Payments due to MSMEs as on 01.07.2020 beyond 45 days of supply/ service provided (in Crore Rupees)	Reasons and steps taken
1.	National Handicapped Finance and Development Corporation (NHFDC)	Nil	Not applicable.

3. Pending payments of all PSUs under control of your Ministry / Department:

Sl. No.	Name of CPSE	Total Pending Payments (in Crore Rupees)	Pending Payments less than 30 days	Pending Payments, 30 days – 3 months	Pending Payments more than 3 months
1.	National Handicapped Finance and Development Corporation (NHFDC)	Nil	Not applicable	Not applicable	Not applicable

National Handicapped Finance and Development Corporation

Enclosure-II

Format for providing monthly information

Department: **NATIONAL HANDICAPPED FINANCE AND DEVELOPMENT CORPORATION**

1. Important policy decisions taken and major achievements during the month: As per **Annexure-I**.
2. Important policy matters held up on account of prolonged inter-ministerial consultations: **Nil**
3. Compliance of Cabinet /Cabinet Committee

No. of Cabinet /Cabinet Committee decisions pending for compliance	Proposed action plan/time lines for compliance of decisions	Remarks
Nil	Nil	Nil

4. Compliance of CoS decisions:

No. of CoS decisions pending for compliance	Proposed action plan/time lines for compliance of CoS decisions	Remarks
Nil	Nil	Nil

5. No. of cases of 'sanction of prosecution' pending for more than three months: **Nil**
6. Particulars of cases in which there has been a departure from the Transaction of Business Rules or established policy of the Government: **Nil**
7. Status of implementation of e-Governance:

Total No. of files	Total No. of e-files
Nil	Nil

8. Status of Public Grievances:

No. of Public Grievances redressed during the month	No. of Public Grievances pending at the end of the month
8	3

IMPORTANT POLICY DECISIONS TAKEN AND MAJOR ACHIEVEMENTS DURING THE MONTH OF JULY, 2020

1. **EQUITY SUPPORT FROM GOI** : Nil
(During financial year 2020-21)
2. **CONCESSIONAL FINANCE TO PwDs (DIVYANGJAN)**
 - During the month of July, 2020, the Corporation sanctioned and disbursed of loan amounting to Rs. 129.47 lakh for the benefit of 104 Persons with Disabilities.
 - At the end of the month (July, 2020), book size of loans extended for the benefit of Divyangjan was Rs. 364.41 Crores.
 - During the month under reference, the Corporation received Rs.3.05 Cr. (Rs Rs.2.75 Cr. as principal and Rs. 0.30 Crores as interest) as repayments.
3. **SKILL TRAINING TO DIVYANGJAN**
 - a) During the month under reference, NHFDC released Rs.32,000/- to Navjyoti Global Solution Pvt. Ltd. Towards online skill training of 40 Persons with Disabilities in Face Mask making.
 - b) During the month of July, 2020, Rs. 8,94,000/- was paid towards stipend for 149 Persons with Disabilities.
4. **MEETINGS/ CONFERENCES**
 - a) 20th July, 2020

CMD, NHFDC attended the MoU 2020-21 Pre-negotiation Committee meeting over video conferencing.
 - b) 28th July, 2020

CMD, NHFDC had a meeting over video conferencing with Secretary, DEPwD, MSJE on PM's Awards for Excellence in Public Administration.
5. **HR ACTIVITIES**
 - a) The Recruitment process for filling the post of Assistant General Manager (Finance)

The Corporation has advertised in Employment News dated 18th -24th July, 2020 and sought applications for the post of Assistant General Manager (Finance), in the pay scale of Es. 70,000-2,00,000/- (IDA Pattern) in Un-Reserved category. The vacancy in respect of the aforesaid post is to arise on 1.11.2020

National Handicapped Finance and Development Corporation

b) Training programme on Finance and Accounts

A training programme through Video Conference has been started for employees of NHFDC on every Thursday from 23rd July, 2020 from 1400 hours to 1730 hours.

6. MEASURES AGAINST COVID-2019

The Corporation has taken following measures to fight against COVID-2019;

- i) All Employees were advised to clean hand and face frequently and also advised not to use public transport.
- ii) Employees have been instructed to use own/office vehicle for coming to office.
- iii) The body temperature of all employees coming to the office is being measured before entering the premises by wall mounted human touch free Thermal scanner.
- iv) Emphasized on sanitization/cleanness of office with Sodium Hypochlorite 03 times in a day and Table & Desk thrice a day.
- v) The entrance door/Reception area are being cleaned repeatedly and sanitized frequently. Foot operated hand sanitize machine and temperature of the body is measured by thermal scanner installed at the entrance of office of NHFDC for visitors/employees coming to the office.
- vi) Employees were encouraged to work from home.
- vii) The attendance on Biometric Machine has been stopped and started attendance by making present by an employee of Admin Dept.
- viii) Every employee are being issued Mask, Sanitizer on regular basis and face cover glass to avoid touching of nose/eyes by Hand.
- ix) Sanitisation of all the office vehicles and handles of all the doors of office are carried out two/three times regularly.
- x) Divya Khada was distributed to all employees.

7. SWACHHATA PAKHWADA

During the month of July, 2020, the Corporation (NHFDC) organized Swachhata Pakhwads from 16th to 31st July, 2020.

8. RAJBHASHA ACTIVITIES

During the month of July, 2020 templates in Hindi were prepared in respect of various materials/texts of routine nature pertaining to P & A Dept.
