



File No. : NHF/2/22/CS/MA/2015

Dated : 6th June, 2021

Ms. Meena Kumari Sharma
Deputy Secretary
Dept. of Empowerment of Persons with Disabilities (Divyangjan),
Ministry of Social Justice & Empowerment,
Government of India, 5th Floor, "B" Wing,
Pt. Deendayal Antyodaya Bhawan,
CGO Complex, Lodhi Road, New Delhi – 110 003

Madam,

Sub: Major activities/decisions taken during the month of May, 2021.

With reference to the above, I am directed to forward herewith the major activities of the Corporation in the prescribed format (enclosed at **Enclosure-I & II**) for the month of May, 2021, which may be considered for the monthly D.O. letter to the Cabinet Secretary.

This is issued with the approval of Competent Authority.

Thanking you,

Yours faithfully,

For National Handicapped Finance and
Development Corporation

(R.K. Mishra)
Company Secretary

Encls.: As above

कार्यालय : यूनिट नं. 11 एवं 12, ग्राउण्ड फ्लोर, डीएलएफ प्राइम टॉवर
एफ-79 और 80, ओखला फेज -1, नई दिल्ली-110020
दूरभाष : 011-45803730, 45088638 टेलीफैक्स : 011-45088636
पंजीकृत कार्यालय : रेडक्रॉस भवन, सेक्टर -12, फरीदाबाद-121007
दूरभाष : (0129)-2226910, फैक्स : (0129) - 2284371



IS/ISO 9001:2008 Certified

Office : Unit No.-11 & 12, Ground Floor, DLF Prime Tower
F-79 & 80, Okhla Phase-I, New Delhi-110020
Tel. : 011-45803730, 45088638 Telefax : 011-45088636
Website : www.nhfdc.nic.in, E-mail : nhfdc97@gmail.com
Regd. Off. : Red Cross Bhawan, Sector-12, Faridabad-121007
Phone : (0129) - 2226910, Fax : (0129) - 2284371

National Handicapped Finance and Development Corporation

Enclosure-I

1. Summary sheet of pending payments to GeM Venders:

Sl. No.	Name of PSU/ organization	Payments due to Gem Venders as on 1 st of given month beyond 10 days of supply service provided (in Crore Rupees)	Reasons and steps taken
1.	National Handicapped Finance and Development Corporation (NHFDC)	Nil	Not applicable.

2. Summary sheet of pending payments to Micro, Small & Medium Enterprises (MSMEs):

Sl. No.	Name of PSU/ organization	Payments due to MSMEs as on 1 st of given month beyond 45 days of supply/ service provided (in Crore Rupees)	Reasons and steps taken
1.	National Handicapped Finance and Development Corporation (NHFDC)	Nil	Not applicable.

3. Pending payments of all PSUs under control of your Ministry / Department (Related to Gem & MSME Vendors):

Sl. No.	Name of CPSE	Total Pending Payments (in Crore Rupees)	Pending Payments less than 30 days	Pending Payments, 30 days – 3 months	Pending Payments more than 3 months
1.	National Handicapped Finance and Development Corporation (NHFDC)	Nil	Nil	Nil	Nil

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Enclosure-II

FORMAT FOR PROVIDING MONTHLY INFORMATION

Department: **NATIONAL HANDICAPPED FINANCE AND DEVELOPMENT CORPORATION**

1. Important policy decisions taken and major achievements during the month: As per **Annexure-I**.
2. Important policy matters held up on account of prolonged inter-ministerial consultations: **Nil**
3. Compliance of Cabinet / Cabinet Committee

No. of Cabinet /Cabinet Committee decisions pending for compliance	Proposed action plan/time lines for compliance of decisions	Remarks
Nil	Nil	Nil

4. Compliance of CoS decisions:

No. of CoS decisions pending for compliance	Proposed action plan/time lines for compliance of CoS decisions	Remarks
Nil	Nil	Nil

5. No. of cases of 'sanction of prosecution' pending for more than three months: **Nil**
6. Particulars of cases in which there has been a departure from the Transaction of Business Rules or established policy of the Government: **Nil**
7. Status of implementation of e-Governance:

Total No. of files	Total No. of e-files
Nil	Nil

8. Status of Public Grievances:

No. of Public Grievances redressed during the month	No. of Public Grievances pending at the end of the month
2	1

**IMPORTANT POLICY DECISIONS TAKEN AND MAJOR ACHIEVEMENTS DURING
THE MONTH OF MAY, 2021**

1. **EQUITY SUPPORT FROM GOI** : **Nil**
(During financial year 2021-22)

2. **CONCESSIONAL FINANCE TO PwDs (DIVYANGJAN)**

At the end of the month of May, 2021, the book size of loans extended by the Corporation for the benefit of Divyangjan was Rs.398.99 Crores.

3. **SKILL TRAINING OF DIVYANGJAN**

During the month of May, 2021, Skill training was imparted to 84 PwDs at NHFDC Swavlamban Kendra (NSK) at Baghpat, Kannauj & Indore.

4. **MEETINGS/ CONFERENCES/ PRESENTATIONS**

a) 25th May, 2021

A presentation concerning the Corporation was made by CMD, NHFDC before the Secretary, DEPwD, Ministry of SJ&E, GoI. through Video Conferencing.

b) 28th May, 2021

Meetings of the Committee under Administrative Mechanism for Resolution of CPSEs Disputes (AMRCD) were held under the Chairmanship of Secretary, DEPwD, MSJE, GoI (through Video Conferencing).

Compliance of decisions taken at previous AMRCD meetings concerning the Corporation and its implementing agencies at Chhattisgarh, Maharashtra and Puducherry were reviewed at the aforesaid meetings.

5. **AWARENESS CREATION ACTIVITIES**

- Information concerning various schemes of the Corporation was disseminated to Divyangjan belonging to five (5) States/ U.T.s through Video Conferencing on 26th May, 2021.
- During the month of May, 2021, 'Success stories of NHFDC Beneficiaries' and their Video were sent to DEPwD, Ministry of SJ&E, GoI.

6. **HR ACTIVITIES : MEASURES AGAINST COVID-2019**

During the month under reference, following measures were continued/acted upon, to fight against COVID-2019;

A) Awareness Campaign on COVID-19

Awareness Campaign was carried out during the month under reference, on 'COVID-19 related Social Behavior norms'.

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B) Employee centric measures

i) Work from Home/ Duty Roster for Job Rotation

- In order to prevent spread of COVID-19, all official were encouraged to Work-from-Home during the month under reference.
- To prevent spread of COVID-19 in NHFDC, a duty roaster has also been prepared for employees defining physical attendance on rotation basis.

ii) Issue of Instructions

In view of the Pandemic COVID-2019, employees of the Corporation were advised/instructed and encouraged:

- To clean hand and face frequently and also not to use public transport.
- To use own/office vehicle for attending office.
- To work from home.

iii) Issue of face masks/sanitizers, etc.

The Corporation issued Face Masks, Sanitizers and Glass covers to employees and created awareness against touching nose/eyes by hand.

iv) Attendance

Attendance through Biometric machine has been dispensed with. The attendance was recorded manually.

C) General measures

- i) Reception area/ Entrance to the office were frequently sanitized.
- ii) Foot operated hand sanitizer machine was continued to be placed at the reception area.
- iii) Wall mounted Thermal scanner (Touch-free) was continued to be placed at the reception area to measure the body temperature of employees/ visitors coming to the office premises.
- iv) All office vehicles were sanitized two/three times on daily basis.
- v) Office premises/work places (including Table/Desk), doors and door-handles were sanitized with Sodium Hypochlorite thrice a day.

Annexure-I contd.

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7. OTHER ACTIVITIES

<u>Sl.</u>	<u>Particulars</u>	<u>Remarks</u>
a)	Total no. of beneficiaries served under various clinical and/ or other services :	NA
b)	Conference/Job fairs/ Seminars conducted during the month or any other events. :	Nil
c)	Skill Development Activities :	As stated at Para 3 above.
d)	Awareness Generation/ distribution and other camps organized. :	Nil
e)	<u>Action taken/ progress made in:-</u>	
i)	e-governance :	NA
ii)	Swatch Bharat Abhiyan :	Nil
iii)	Sugamaya Bharat Abhiyan :	Nil
iv)	Progress use of Hindi (Rajbhasha) :	Refer Para 8 hereunder.
f)	No. of new courses/any other activities initiated. :	Nil

8. RAJBHASHA ACTIVITIES

During the month of May, 2021, templates in Hindi were prepared in respect of various materials/texts of routine nature.
